



U.S. Department of Justice ★ Drug Enforcement Administration

Diversion Control Division

Enhancements to the Controlled Substance Ordering System (CSOS) October 15, 2024

Enhancements to the Controlled Substance Ordering System (CSOS)

Dear DEA Registrants,

On **December 9, 2024**, DEA will launch a new, enhanced Controlled Substance Ordering System (CSOS) to ensure secure electronic ordering of Schedule I through V controlled substances without the supporting paper DEA 222 Order Form.

For companies utilizing CSOS, DEA requires that each individual authorized purchaser enroll with DEA to acquire a CSOS digital certificate. Use of CSOS improves the timeliness of placing orders and reduces the number of ordering errors for an estimated 190,000 subscribers who use the system.

The updated CSOS program will allow for the online submission of enrollment applications as well as certificate management (renewals and revocations), through a secure network application portal. As part of this enhanced process, identity verification will occur through the login.gov portal. Subsequently, DEA will stop accepting paper applications for CSOS enrollment after January 10, 2025. The enhancement of CSOS will not impact registrant's ability to order controlled substances utilizing a paper DEA 222 Order Form.

Beginning December 9, 2024, new registrants choosing to utilize CSOS will be required to create an account on the CSOS portal at <https://www.deaecom.gov/>. Current CSOS subscribers *will only* need to create an enhanced CSOS account in the portal for the following task requirements:

- Approvals - If you need to *approve a new subscriber or certificate renewal*.
- Revocations - If you are *revoking* a certificate.
- Renewals - If you are *renewing* a CSOS certificate. It is recommended to create a new account 45 days prior to the certificate expiration date.

DEA is committed to providing the registrant population who utilize CSOS the most updated resources to effectively order controlled substances.

DEA wants to make sure you are equipped with the necessary information and training to operate the new system. DEA will provide virtual training sessions on enhancements to its CSOS application on the following dates:

January 16, 2025 2pm to 4pm

January 22, 2025 2pm to 4pm

January 23, 2025 2pm to 4pm

Information on how to register for one of the virtual training sessions will be forthcoming on our website. Thank you for your involvement in rolling out this exciting new program. DEA is committed to improving technology and infrastructure and we look forward to working with you.